

KEMENTERIAN PELANCONGAN DAN KEBUDAYAAN MALAYSIA (Ministry of Tourism & Culture Malaysia)

GUIDELINES FOR FOOT MASSAGE CENTRE CLASSIFICATION

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MARKING FORMAT FOR FOOT MASSAGE CENTRE RATING SCHEME

QUALITY	MARKS
EXCELLENT	9 - 10
VERY GOOD	7 – 8.9
GOOD	5 – 6.9
FAIR	3 – 4.9
POOR	1 – 2.9

FOOT MASSAGE CENTRE CLASSIFICATION

RANGE OF PERCENTAGE (%)	FOOT MASSAGE CENTRE CLASSIFICATION		
90-100	Platinum		
75-89	Gold		
50-74	Silver		
49 below	Not Qualified		

NO **CRITERIA** SILVER GOLD PLATINUM 1.0 STATUTORY **All Categories:** REQUIREMENTS 1. Every foot massage centre **must hold registered business license** from the Local Authority and any other license required for operations by law 2. Age and qualification of employees **must be in accordance with the labour** laws 3. Every foot massage centre **must comply** with the Ministry of Health, Local Authority and Fire and Rescue Department of Malaysia requirements 4. Every foot massage centre's ambience **must comply** with the Ministry of **Tourism requirement** 5. Operational hours according to what has been approved by Local Authority Foreign foot massage therapists must possess valid working permits 6.

NO	CRITERIA	SILVER	GOLD	PLATINUM		
2.0	FACILITIES	 Open space Provide minimum of 6 massage chairs Allocate a minimum area of 50 sq. ft. per chair Provide at least one toilet in the premise 	 Each <u>foot massage</u> <u>room</u> to have a <u>minimum of 6</u> <u>massage chairs</u> Allocate a minimum area of 65 sq. ft. per <u>chair</u> Provide more than one toilet in the premise 	 Each <u>foot massage</u> <u>room</u> to have a <u>minimum of 6</u> <u>massage chairs</u> Allocate a minimum area of 80 sq. ft. per chair <u>Attached toilet</u> to each room 		
All foot massage centre should be well-maintained						
	and clean at all times					

NO	CRITERIA		SILVER		GOLD		PLATINUM
	2.1 RECEPTION AREA (Reception counter, waiting area and shoe storage)	0			Provide a well-designed reception counter Provide comfortable and spacious waiting area that is suitable with the size of the Centre Provide shoe cabinet		
	2.2 FOOT MASSAGE AREAS	0 0 0	Provide clean preparation room Clean and well set up chair Provide foot washing facilities Provide sufficient linen	0 0 0	Recliner chair (adjustable) plush/high standard Store area Provide well-equipped and hygienic preparation area Provide area specially fitted for foot bath with hot and cold water	0 0 0	Recliner chair (adjustable) plush/high standard Store area Provide well-equipped and hygienic preparation area Provide private room specially fitted for foot bath with hot and cold water
		All foot massage centre to provide hot and cold running water					

NO	CRITERIA	SILVER	GOLD	PLATINUM			
3.0	STANDARD	Foot Massage centre must provide operational manual that					
	OPERATING	covers:-	covers:-				
	PROCEDURES	1. Opening and Closing Times					
	(SOPs)	2. Reception Procedures					
	3.1	3. Payment Procedures					
	OPERATIONAL	4. Customer Records					
		5. Security & Safety					
		6. Employees Records					
		7. Basic Treatment Protocols					
		8. Cleanliness & Hygiene					
		9. Linen Upkeep					
		10. Repair & Maintenance					
		11. Staff Grooming and Uniforms					
		12. Equipment Safety					
		9. Linen Upkeep10. Repair & Maintenance11. Staff Grooming and Uniforms					

NO	CRITERIA	SILVER	GOLD	PLATINUM			
	3.2 IN-HOUSE TRAINING MANUAL	Provide in-house training manual for foot massage therapists					
4.0	SCOPE OF PRACTICE (Foot Massage)	 All Categories: 1. Foot Massage covers areas below the knee. 2. Foot Massage should only be done by hand 3. No medical diagnosis and prescription. 4. Foot Massage only meant for wellness, pampering lifestyle. 					